

# Lunch & Learn – Travel Edition

## Passports 101



- I. **Passports – <https://travel.state.gov/content/passports/en/passports.html>**
  - a. Passport Booklet
    - i. Used for international travel (flight, cruise, driving)
    - ii. Some travel requires specific numbers of blank pages in the booklet (Applicants within the United States may choose a 28-page or 52-page book – additional pages cannot be purchased)
    - iii. Some travel requires the passport be valid up to 6 months after date of travel
  - b. Passport Card
    - i. Can be used for entering the United States at land border crossings and sea ports-of-entry from Canada, Mexico, the Caribbean, and Bermuda.
  - c. Valid for 10 years (Minors Valid for 5 years)
  - d. Passport Photo 2"x2" (no glasses)
  - e. Application & Interview Required
  - f. Fees
    - i. \$30-\$165 + for Adults
    - ii. \$40-\$120 + for Minors up to 16
  - g. Processing Times
    - i. Routine 4-6 Weeks
    - ii. Expedited 2-3 Weeks
    - iii. Expedited at Agency 8 Business Days
- II. **State Department Travel Website - <https://travel.state.gov/content/passports/en/passports.html>**
  - a. Passports
  - b. Before You Go
    - i. Traveler's Checklist
    - ii. Health Abroad (medical insurance, vaccinations, health information)
    - iii. Travel Alerts & Warnings
    - iv. Travel Agent Information - <https://travel.state.gov/content/passports/en/go/travel-agents.html>
  - c. Country Specific Information
    1. Passport & Visa Requirements
    2. Embassy and Consulate information
    3. Safety, Security and local laws
    4. Vaccinations
  - d. Smart Travelers Enrollment Program (STEP) - <https://step.state.gov/step/>
    - i. STEP Program is a free service to allow U.S. citizens and nationals traveling and living abroad to enroll their trip with the nearest U.S. Embassy or Consulate.

- ii. Receive important information from the Embassy about safety conditions in your destination country, helping you make informed decisions about your travel plans.
- iii. Help the U.S. Embassy contact you in an emergency, whether natural disaster, civil unrest, or family emergency.
- iv. Help family and friends get in touch with you in an emergency

### III. Real ID Act

- a. Effective January 22, 2018, air travelers with identification (ID) that does not meet the REAL ID Act requirements or whose state does not have an extension must present an alternate form of ID in order to board a domestic flight.
- b. Effective October 1, 2020, every traveler will need a REALID-compliant license or state ID or another acceptable form of identification to fly within the U.S. The U.S. passport book and U.S. passport card are both Real ID compliant and can be used for domestic air travel.
- c. Which states are compliant or have extensions: <https://www.dhs.gov/real-id>
- d. State Enhanced Driver's Licenses (EDLs) are Real ID compliant (Michigan, Minnesota, New York, Vermont, and Washington are the only states that currently issue EDLs.)

### IV. Other Services

- a. TSA Pre-check - <https://www.tsa.gov/precheck>
  - i. \$85 application fee + Interview Required
  - ii. Valid for 5 years
  - iii. Expedites traveler screening through TSA security checkpoints
- b. Global Entry - <https://www.cbp.gov/travel/trusted-traveler-programs/global-entry>
  - i. \$100 application fee + Interview Required
  - ii. Valid for 5 years
  - iii. Access to expedited entry benefits in other countries
  - iv. Includes TSA – Pre-Check Eligibility
  - v. Global Entry ID Card is Real ID compliant
- c. Mobile Passport – <https://mobilepassport.us/>
  - i. Free
  - ii. Mobile App
  - iii. The Mobile Passport app speeds you through U.S. Customs and Border Protection at 1 cruise port and 24 airports.